

Study Materials and Media Guide

MHA — Master of Health Administration

Degree awarded	Master of Health Administration (MHA)
Program length	4 semesters
Credits	120 ECTS-equivalent credits
Language	English
Mode of study	Fully online, asynchronous study with scheduled tutorial consultations and operations labs
Document	Catalogue of study materials

WHAT THIS DOCUMENT CONTAINS

- Reading lists, case packs, datasets, statutes and templates
- Slide dossiers with slide counts, formats and contents
- Video lecture series with duration, lecturer and topic
- Assessment structure and weighting across the program
- Thesis or capstone requirements with the milestone timeline

An executive master's degree for people who run hospitals, clinics, laboratories and care networks — operations, quality, finance and compliance in one program.

1. Study materials

Material	Type	What it contains
Hospital Operations Dataset	Dataset	Two years of anonymised admissions, length-of-stay, theatre utilisation and staffing data for capacity work.
Capacity and Flow Model Template	Template	Demand-capacity workbook with variability inputs, queue metrics and scenario comparison.
Sentinel Event Case Pack	Case study	Six anonymised safety incidents with timelines, root cause reports and regulator correspondence.
Provider Compliance Statutes	Statute	Curated HIPAA, fraud and abuse, consent and accreditation provisions with commentary.
Administrator's Reading Plan	Reading	Chapter-level plan per course, split into mandatory and supplementary tiers.

All materials are released inside the study portal at the start of the relevant course window and remain available to enrolled students for the duration of the program.

2. Lecture presentations

Presentation	Slides	Format	Contents
Where the Queue Really Forms	54	Workshop deck	Variability, utilisation and waiting time, ending in a complete flow diagnosis.
Reading the Revenue Cycle	47	Annotated deck	From documentation and coding to denial, appeal and cash collection.
Improvement That Holds	43	Annotated deck	Control charts, sustainability plans and why most improvements decay.
Surviving an Accreditation Survey	39	Preparation deck	Evidence files, tracer methodology and the findings that recur most often.

3. Video lecture series

Orientation: the Administrator's Study Plan

23 min · Programme Director

Portal, deliverables, workplace application and the capstone timeline.

Costing a Service Line

46 min · Faculty of Business

Direct, indirect and step-fixed costs in a clinical unit with a full worked model.

Control Charts for Managers

38 min · Faculty of Health Administration

Common versus special cause variation and what each demands of a manager.

When a Privacy Incident Happens

35 min · Faculty of Medical Law

First hour, containment, assessment and notification duties under HIPAA and GDPR.

Getting Clinicians on Board

34 min · Faculty of Health Administration

Engaging professional staff in a change they did not ask for.

Lectures are streamed in the study portal with English subtitles and downloadable transcripts. Tutorial consultations are recorded and published within twenty-four hours.

4. Assessment structure

Component	Weight	Description
Applied deliverables	50-70%	Capacity models, improvement charters, compliance plans and contract analyses.
Examinations	20-40%	Open-book examinations in delivery systems, finance and provider law.
Exercises and defences	10-30%	Privacy incident exercise, accreditation walkthrough and recorded project defences.
Capstone	30 credits	Real-organisation improvement project with evaluation and oral defence.

5. Administrative capstone project (30 credits)

The MHA capstone is a 15,000-18,000 word improvement project carried out in a real provider organisation. It must contain a data-based diagnosis, an intervention specification, an evaluation plan and a financial impact estimate.

Milestone timeline

- Semester 3: problem selection, sponsor agreement and protocol approval
- Weeks 1-4: baseline measurement and process mapping
- Weeks 5-10: intervention design and implementation or simulation
- Weeks 11-16: evaluation, financial impact and full draft
- Weeks 17-18: submission, similarity check and oral defence

6. Tuition reference

Total tuition: USD 4,999 — Total tuition for the complete Master of Health Administration, including all study materials, tutorial consultations, examinations and the capstone defence.